

PEP registration

PRE-REGISTRATION
Pre-registration with full payment in advance is required for all PEP programs. Enrollment is limited; register early.

CANCELLATION
PEP reserves the right to cancel any class, seminar, talk or workshop with fewer than ten participants. Registration and childcare fees will be refunded if we cancel.

TUITION REFUNDS
6 -10 Session Classes:
If you cancel your registration at least 48 hours before the first class, you will receive a refund minus an administrative fee of \$15 per person per course. If you withdraw after that but before the second class, we will refund 75% of the tuition. There will be no refunds after the second class.

1 - 4 Session Workshops:
If you cancel your registration at least 48 hours in advance of the event, you will receive a refund minus a \$10 per person administrative fee for 2-4 session seminars and a \$5 per person fee for 1 session events. There will be no other refunds.

ABSENCES:
Within each course, the material taught builds on prior class meetings, so attendance is important. PEP encourages parents to register for a course only if they're able to attend at least one of the first two class meetings. In PEP's Core Classes (PEP I, II, III, Babies, Preschoolers or Teens) up to two classes can be made up during next session, by notifying the class instructors and office. Absences in shorter classes cannot be made up.

SCHOLARSHIPS & PAYMENT PLANS
Call the PEP office for information and special arrangements.



Date: _____

Name(s) _____

Address _____

Phone (h) _____

(w) _____

Email _____@_____

PEP Member: Yes No

COURSE/WORKSHOP

_____ Title _____ \$ _____

_____ Title _____ \$ _____

_____ Title _____ \$ _____

PAYMENT ENCLOSED

Class, Seminar, Workshop or Talk \$ _____

Cost of Text \$ _____

Childcare \$ _____

for: Name _____ Age _____

Name _____ Age _____

Membership New / Renewing \$ _____

Tax-Deductible Donation \$ _____

TOTAL AMOUNT ENCLOSED \$ _____

Check: payable to PEP

Charge: Discover/Mastercard/Visa Expir. _____/_____

Account # _____

Signature _____

Office Use Only	
Date _____	c: _____
Rec _____	
Reg _____	
Acct _____	
Conf _____	
Paid By:	
<input type="checkbox"/> Chck	<input type="checkbox"/> Cash
<input type="checkbox"/> Chrg	<input type="checkbox"/> Crdt
<input type="checkbox"/> Schl	<input type="checkbox"/> Plan

MAIL, FAX, OR CALL
Parent Encouragement Program
10100 Connecticut Avenue
Kensington, MD 20895
tel: 301.929.8824
fax: 301.929.8834
PEPoffice@aol.com
www.PEPparent.org

*PEP, a local nonprofit
established in 1982,
offers parenting education four sessions a year.*